



New Family Returning Family

Date: _____

School Registration Form

2012-2013

Family Information

Mother's Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Mother's Employer: _____

Home Phone: _____

Mobile Phone: _____

Email(required): _____

Father's Name: _____

Address (if different than above): _____

City: _____ State: _____ Zip: _____

Father's Employer: _____

Home Phone: _____

Mobile Phone: _____

Email: _____

Married Divorced Separated

Child Lives With: _____

Primary Language Spoken in the Home: _____

Additional Individuals Authorized to Pick Up Child:

Name: _____ Phone: _____

Name: _____ Phone: _____

5-day 3-day 2-day

Little Sprouts: 9:00-11:30 12:30-3:00

Sweet Peas: 9:00-11:30 12:30-3:00

Tater Tots: 9:00-11:30 12:30-3:00

Kindercarrots: 9:00-11:30 12:30-3:00 9:00-3:00

List Grade School Level: _____

Child Information

Child's Name: _____

Name for Bag & Apron: _____

Age: _____ Birth Date: _____

Sex: Male Female

Allergies/Food Restrictions: _____

What Area of Your Child's Education is Most Important to You?

Academic Social Gross/Fine Motor Development

Is Your Child Carpooling with Anyone?

Please list any special needs or history about your child that will help us better meet your child's needs:

Are You Interested in After School Programs? Yes No

How Did You Hear About Kids Village?

Registration Fee \$100 (non-refundable)

1st Month's Tuition (non-refundable): _____

Additional Fees: _____

Total Cost: _____

Payment Method: Cash Check Visa / Mastercard

office use only

Class: _____ Teacher: _____

Meeting with Director: _____

guidelines at a glance

Please initial each paragraph in the space provided and sign and date the bottom of the form.

_____ I understand that my registration fee and first month's tuition is non-refundable.

_____ If paying by cash or check, I agree to pay all tuition payments by the first of every month. If my tuition payment does not clear, I agree to pay a \$25 handling fee and to replace the funds within five days. If my account becomes over 10 days past due, I agree to pay a \$15 late fee, and I agree to have the outstanding balance, including the late fee, charged to the card on my Rapid Tuition form.

_____ I understand that tuition is due the first day of every month. If i have not paid tuition by the fifth day of the month, I agree to pay a \$15 late fee.

_____ I agree that I am enrolling my child for _____ days a week, and I agree that my annual tuition of \$_____ will be collected in ___ equal payments of \$_____. (If starting after September 1st my first month's payment will be _____ followed by ___ equal payments of \$_____.)

_____ I agree to give Kids Village 30 days notice if I decide to withdraw my child. If I do not give 30 days notice, I agree to pay my child's tuition for 30 days after his or her last day of attendance. If I withdraw my child after April 1, I agree to pay all remaining tuition payments for the rest of the school year which ends on May 31. This payment is due before my child's last day of school.

_____ I agree to drop my child off no earlier than 15 minutes prior to the start of his or her class. I also agree to pick up my child no later than 15 minutes after the end of his or her class. I understand that a late pick-up fee will be charged at the rate of \$1/minute after the 15 minute grace period. I agree to pay this fee when I pick up my child, to have this fee withdrawn from my bank account, or to have this fee charged to my credit card.

Signature: _____

Printed name: _____ Date: _____

authorization for the use of photography

I hereby authorize Kids Village to use photographs of my child in the publicity of Kids Village.

Signature of parent/guardian: _____ Date: _____



Looking for a rapid way to pay your childcare expenses?
 RapidTuition is your answer!
Safe. Reliable. Convenient.

For **Credit Card** authorization, complete this side.
 For **EFT (Check)** authorization, complete the reverse side.

We use **RapidTuition** as the primary method of payment for our child care services. RapidTuition lets you pay your regular childcare fees automatically through **Electronic Funds Transfer** or **Credit Card**. This service benefits both our center and you. It benefits us by reducing the administrative time and cost associated with collecting childcare fees and allows us more time with the children. Automatic Credit Card payments benefit you by delaying payment until your Credit Card statement is received, providing the option to delay payment of your credit card balance or roll it over, and eliminating late payment fees. Automatic Electronic Funds Transfer benefits you by eliminating the need to write checks, removing the worry of paying your bill on time and decreasing the chance of late fees. We encourage you to choose one of these methods of payment.

- Please complete and sign the **Credit Card Authorization Form** below if you want to automatically charge your credit card to pay your regular childcare fees.
- Please complete and sign the **Electronic Funds Transfer Authorization** on the reverse side of this brochure and attach a voided check, if you want to automatically transfer funds electronically from your bank or credit union to pay your regular childcare fees.

CREDIT CARD PAYMENT AUTHORIZATION		
BUSINESS CONTACT INFORMATION		
Cardholders Name:		
Children Names (if applicable): ----- -----		
Please enter children names if the cardholder's last name is different.		
Cardholders Billing Address:		
City:	State:	ZIP Code:
Card Type: <input type="checkbox"/> Visa <input type="checkbox"/> Mastercard		Monthly Debit Amount:
Account Number:		Expiration Date:
AGREEMENT		
I authorize Kids Village , in this authorization to initiate recurring credit card charges to the above referenced credit card account for the purpose of collecting childcare related payments. I authorize “ Kids Village ” to withdraw sufficient funds to pay my regular childcare fees that are due and payable. I authorize “ Kids Village ” to use the third party sender, RapidTuition to process all payments. I acknowledge that the origination of ACH transactions to my account must comply with the provisioning of United States Law.		
SIGNATURE		
Cardholder Signature:		Date:
PLEASE KEEP A COPY OF THIS AUTHORIZATION FOR YOUR RECORDS		



ELECTRONIC FUNDS TRANSFER AUTHORIZATION (ACH)		
BUSINESS CONTACT INFORMATION		
Your Name:		
Children Names (if applicable): ----- <i>Please enter children names if the cardholder's last name is different.</i>		
Address:		
City:	State:	ZIP Code:
Bank/Credit Union Name:		
Bank/Credit Union Address:		
City:	State:	ZIP Code:
Bank Account Type: <input type="checkbox"/> Checking <input type="checkbox"/> Saving <input type="checkbox"/> Business Checking		
Routing Number: <i>(See Sample Below)</i>	Accounting Number: <i>(See Sample Below)</i>	
<i>This authorization will remain in full force and effect until I notify "Kids Village" in writing of it's termination. Notification must be received 5 business days in advance of termination date to permit RapidTuition and your bank reasonable time to act upon it.</i>		
AGREEMENT		
I authorize Kids Village in this Authorization, to initiate recurring credit card charges to the above referenced credit card account for the purpose of collecting childcare related payments. I authorize " Kids Village " to withdraw sufficient funds to pay my regular childcare fees that are due and payable. I authorize " Kids Village " to use the third party sender, RapidTuition to process all payments. I acknowledge that the origination of ACH transactions to my account must comply with the provisioning of United States Law.		
SIGNATURE		
Signature & Title:	Date:	
PLEASE KEEP A COPY OF THIS AUTHORIZATION FOR YOUR RECORDS		

(Please attach a copy of a voided check below – deposit slips not accepted)

Dollars

Bank Name
 Street Address
 City, State, ZIP

⑆044 204 224⑆ 02999999999⑆00403

This is the location of the 9 digit Transit Routing Number for your Bank.

This is where you will find your account number.